

Table of Contents

Chapter 1: Getting Started	1
Research Sources Professors Expect	2
Make a Research Plan	4
Understanding and Evaluating Sources	6
Primary Sources	6
Types of Primary Sources	7
Secondary Sources	8
Types of Secondary Sources	8
Tertiary Sources	8
Types of Tertiary Sources	8
Evaluate Web Sources	9
Use Computer Technology to Enhance Research and Writing	11
Create Links to Your Sources with Bookmarks (Favorites)	11
“Cut and Paste” Text to Facilitate Note Taking	12
Use Microsoft Word’s Comment Feature to Label Quotes	14
Use Email to Transmit Paper Drafts	15
Locate Assignments and Join Discussions on Your Class Web Site	17
Chapter 2: Library Tools	19
Library Computerized Catalogs	19
Types of Searches	20
Library Databases	21
Frequently Listed Databases	22
Government Documents	24

Chapter 3: Web Search Engines and Directories	25
Equal but Different: Try These Search Engines	26
Other Search Engines to Try	31
Librarian-Reviewed Directories and Search Engines.	33
Government Documents	36
Chapter 4: The Invisible Web	39
Online Databases.	39
Magazines and Newspapers	41
Examples of Popular Newspapers and Magazines	42
Web Links to Newspapers and Magazines	44
Chapter 5: Documentation	45
Avoid Plagiarism	45
Documenting Sources	46
Challenges in Documenting Electronic Publications	47
Finding the Persistent Link	47
Finding Page Numbers.	48
MLA Style	48
Bibliographical Documentation	48
MLA Parenthetical or (In-text) Documentation	51
APA Style.	53
Bibliographical Documentation	53
APA Parenthetical or (In-text) Documentation	55