

PROOFREADING AND CORRECTION SYMBOLS

Sentence Problems

Fr	Sentence Fragment
Cs	Comma Splice
Fus	Fused Sentence
Ag	Agreement: Subject and Verb Pronoun and Antecedent
MM	Misplaced Modifier or Phrase
D	Dangling Modifiers
//	Faulty Parallelism
Ca	Case
Rf	Vague or faulty Reference of Pronoun
Vb (Subj)	Verb Form (34-36); subjunctive mood
T-S	Tense Shift
Sh	Shifts in Voice, Mood, Person and Discourse
CF	Confused Sentence Structure or Meaning

Diction Problems

Dict	Diction
Sp	Spelling. Consult your Dictionary.
US	Usage
Wdy	Delete the Wordiness /Improve Clarity
Pl	Plural Needed
Pr	Wrong Preposition
WW	Wrong Word (<i>advise</i> instead of <i>advice</i>)

Punctuation Problems

C	Comma
Sc	Semicolon
Co	Colon

Ap	Apostrophe
\"/	Quotation Marks
—	Dash
Cap	Capitals
lc	Put in lower case
Abr	Abbreviation
It	Place in <i>italic</i> type or <u>underline</u> when writing
Num	Numbers

Paragraph and Essay Problems

¶	New Paragraph Needed
Tr	Transition Needed
Coh	Lack of Paragraph Coherence
Dev	Lack of Paragraph Development
Log	Faulty Logic
Exp	Lack of Clarity: Further explanation is needed
Sub	Sentence combining and Subordination
∂	Delete the word or phrase indicated
?	I cannot make out this word or phrase